

Mission Hills High School Club/Team Minutes

Name Of Club/Team: _____

Meeting Date: _____ Meeting Time: _____

The meeting was called to order by: _____

The Minutes of the meeting date _____ were read and approved.

Purchases:

<u>Vendor</u> _____	<u>Amount</u>	<u>Purpose of Purchase</u>
1.		
2.		
3.		

Old Business:

New Business:

Club Secretary: _____

Signature and Date

Staff Advisor: _____

Signature and Date

Meeting Attendees (list below or attach a separate listing):